



WELCOME BACK!

Hope everyone has had a great summer! We would like to welcome everyone back for the 2016-2017 school year. This letter contains important information as you prepare to return to work. Please read it carefully. We look forward to a great year!

Sincerely,

Human Resources

My teacher gave me the **BEST** gift of all:

Believing In Me!



POSITION NAME CHANGES

We have worked on clarifying some position names to make them consistent across the agency. If you have questions about your position please contact your supervisor.

	POSITION TITLE	WORK SITE	NOTES
FA	Family Advocate	Center	
RFA	Resource Family Advocate	Offsite	
RA	Resource Assistant	Center	Currently title is Resource Teacher. Some might have small FA Caseload

MEDICAID EXPANSION

The State of Louisiana is expanding its Medicaid coverage and you might now be eligible. Please see attached flyer with more information.

COLA

The Office of Head Start has announced a 1.8% COLA increase opportunity. We have submitted our application and are waiting to hear about the approval. We will send out more information as we know it.

RETURN TO WORK DATES

DATE	POSITION
July 18	FA, RFA, RA with caseload, Mentor Teachers
August 1	CDA, IT Teachers, PK Teacher, PK TA, Nutrition Asst, Mental/Health Assistant, Home Visitor, Asst to Exec Dir
August 8	Custodian, Food Service Asst, Food Serv Mgr, RA
August 11	All other positions

ARE YOU A CURRENT SUB?

Were you a substitute for the 2015-2016 school year? Do you want to remain on the substitute list for the 2016-2017 school year? Please make sure to update your contact information with Human Resources. Also, please contact your home center to talk to the Center Director about attending annual training.

LOUISIANA PATHWAYS

Scholarship News

Priority deadline for Fall '16 scholarship applications is July 18th. If you are interested in a College Tuition Scholarship for the Fall, please go ahead and apply for 2016-2017 financial aid now if you haven't already done so www.fafsa.ed.gov. You must include your financial aid eligibility information when submitting a College Tuition Scholarship application.

For those who are working towards your CDA and have already completed 120 hours of training, NOW is the time to wrap everything up and apply for your CDA Assessment Fee Scholarships with Pathways. Your CDA must be awarded by December 31st in order to be counted for the 2016 tax credit. Scholarship application can be found [here](#).

Notes about the School Readiness Tax Credits (SRTC) for Directors and Staff

LOUISIANA DEPARTMENT OF REVENUE (LDR) HAS RECEIVED THE FINAL LIST OF THOSE ON ELIGIBLE LEVELS FOR THE TAX CREDIT. IF YOU HAVE FILED YOUR TAXES, BUT HAVE NOT RECEIVED YOUR MONEY, PLEASE CONTACT LDR (1-888-829-3071 OR 225-219-0102) TO DETERMINE WHY. AFTER YOU SPEAK WITH THEM, CONTACT US IF WE CAN HELP IN ANY WAY.

IMPORTANT DATES

DATE	TRAINING	POSITION	TIME & PLACE
7/18/2016	New Family Advocate	New FAs, New RFAs, New RAs with caseload, New Home Visitors	8:30 RCCDC
7/26/2016	EHS Education	All IT Teachers and IT Floaters	8:00 RCCDC
7/27/2016	PreK Teacher – Specialist	All PreK Teachers	8:30 RCCDC
7/28/2016	PreK Teacher – Specialist	All PreK Teachers	8:30 RCCDC
7/29/2016	PreK Teacher	New PreK Teachers	8:30 HHS
7/29/2016	Cultural Competency	All FAs, RAs, RFAs and HVs	8:00 RCCDC
8/1/2016	EHS Training	New IT Teachers	8:00 RHS
8/2-5/2016	Teaching Strategies	TBD	8:30 RCCDC
8/8/2016	RA Training	All RAs, All RFAs	8:30 RCCDC
8/8/2016	Custodian Training	All Custodians	8:30 Hammond HS
8/9-10/2016	Conscious Discipline	New Teachers, TAs, Any staff that has not previously attended	8:30 RCCDC
8/10/16	Food Service Training	All Food Service Staff	8:30 Alack Super Store
8/11/2016	Annual Training	All Staff, Foster Grandparents, Subs	Check with Center Director
8/12/2016	PreService	All Staff	8:30 Castine Center
8/15/2016	Bus Driver/Monitor	All Bus Driver, Bus Monitors	8:30 RCCDC
8/16/2016	TA Training	All TAs	8:30 RCCDC
