



**Regina Coeli**  
Child Development Center

*Head Start and Early Head Start*

# Annual Report

## 2017-2018

Since 1969, Regina Coeli Child Development Center has been impacting the lives of thousands of children in Southeast Louisiana by providing education, health, nutrition, social and special needs services to low income families. Our program provides early childhood services to over 1700 children and employs over 500 people in a five-parish area.

## MISSION STATEMENT

The mission of Regina Coeli is to provide the highest quality of service to children and families through a community team effort based on the question:

**“Is it good for children?”**



## 2017-2018 Board of Directors

**Dr. Jean Kreiger, President**  
**Hildra Martin, 1st Vice President**  
**Eric Bissel, 2nd Vice President**  
**Rudy Cambre, Secretary**  
**Ray Larry, Treasurer**  
**John Quinn**  
**Sandra Towle**  
**Kim Finch**  
**Colleen Klein-Ezell**  
**Heather Moya**  
**Wanda Stroud**  
**Jennifer Impastato**  
**Dr. Carol Torrey**  
**Constance Dyson**

## 2017-2018 Policy Council

Shenika Turner, Amite EHS  
Renica Foster, Bogalusa HS & EHS  
Ana Garcia, Central Tangi HS  
Kasey Gottschalck, Covington HS  
LaQuinner Reneau, Covington EHS  
Georgette Finley, Hammond HS & EHS  
Shirmira Straughter, Franklinton EHS  
Jenna Cosse, Franklinton HS  
Tabith Burque, Lacombe/Mandeville HS  
Melissa Boivin, Livingston HS  
Brittany Wagner, North Tangi, HS  
Betty Goudeau, Pearl River HS  
Elizabeth Rowell, Ponchatoula EHS  
Heather Logarbo, Robert HS  
Brittany Hurt, Robert EHS  
Akia Laurant, Slidell HS  
Shannon Gros, Slidell EHS  
Kerry Taylor, SLU HS  
Jon'vielle Williams, SLU EHS  
Stephanie Germany, Springfield HS  
Victoria Jackson, St. Helena HS & EHS

## RCCDC Upper Management

### **Executive Director:**

**Dr. Susan Spring**

### **Program Director:**

**Kim Harrell-Jones**

### **Program Director:**

**Ola Magee**

### **Controller:**

**Philip Morris**

### **Human Resources Director:**

**Sandra Flad**

### **Facilities & Maintenance**

### **Manager:**

**Reginald Knox**

## A Word from the Director



The 2017-2018 program year provided new beginnings following so many changes after the Flood of August, 2016. It was another new beginning with additional Early Head Start Expansion in Greensburg, Amite, Ponchatoula, and Hammond. Funds provided renovations of leased buildings in Amite and Ponchatoula and a donated modular building in Hammond. The buildings were all renovated and 104 were being served by July, 2018. The Early Head Start Expansion brings the total number of children in Early Head Start to 376 with Head Start serving 1374 for a total of 1750 children, ages 6 weeks through 5 years. We are proud to provide services to so many children and families.

# 2017 - 2018 Children & Families Served

## Head Start (3-5 years)

Children Served	Families Served	Funded	Average Monthly Enrollment	Average Monthly Enrollment (%)	Percent of Children Served
1589	1476	1374	1369	99.64%	100%

## Early Head Start (6wks-3 years)

Children Served	Families Served	Funded	Average Monthly Enrollment	Average Monthly Enrollment (%)	Percent of Children Served
357	318	244	246	100.82%	100%

## Early Head Start Expansion (6wks-3 years)

Children Served	Families Served	Funded	Average Monthly Enrollment	Average Monthly Enrollment (%)	Percent of Children Served
111	103	104	48	46.15%	100%

## Pregnant Women's Program

Women Served	Families Served	Funded	Average Monthly Enrollment	Average Monthly Enrollment (%)	Percent of Children Served
70	70	28	28	100%	100%

**Total Number of Children Served:**

**2,127**



# Education & Special Needs Services

Regina Coeli uses a developmentally appropriate curriculum designed to teach emergent literacy, numeracy, language, general cognitive and motor skills in a positive learning environment. Children are prepared for kindergarten through classroom activities, field trips to the kindergarten, parent meetings with school representatives, and regular assessments preparing the individual child for the next school setting.

CLASS, or the Classroom Assessment Scoring System, is an observational measure that looks at interactions between teachers and students. These ratings are categorized into three areas: Emotional Support, Classroom Organization, and Instructional Support. Each area is further broken down into dimensions. The CLASS scores results for RCCDC are shown in the table below which are either higher than or at the National Head Start average.



HEAD START	Emotional Support	Classroom Management	Instructional Support	Total Domain Average
OHS National Average	6.00	5.73	2.83	4.85
RCCDC Head Start Average	5.97	5.69	4.05	5.23
OHS Monitoring Average—RCCDC	6.01	5.75	2.97	4.95
TODDLER	Emotional & Behavioral Support		Engaged Support for Learning	Total Domain Average
RCCDC	6.02		4.94	5.48

RCCDC Head Start teachers use Creative Curriculum, a comprehensive, research-based curriculum designed for the whole child. Children are active learners participating in direct, hands-on experiences with people, objects, events, and ideas. Children make choices and follow through on their plans and decisions. Adults expand children’s critical thinking skills through the use of diverse materials and supportive teaching strategies. Teachers send home activities for parents to share with the child which also helps to prepare the parents for school.

Head Start and Early Head Start teachers use the Teaching Strategies Assessment to measure the ability of a child in the beginning of the year and the progress of the child on a variety of skills throughout the year. The results are shared with the parents and used to determine appropriate learning activities and goals for each child. The final assessment at the end of the year is compared to the earlier assessments and the change is shared with the parent. The results are used to identify needs and prepare for the next year.

**Disabilities:** Teachers work with children who have identified special needs just as they work with typical children to accommodate the needs of the children in order to provide a successful learning environment. Over 17% of the enrolled children were identified with disabilities and 10% of those were significant disabilities.



# Health Services

Children who begin school with untreated health concerns may experience difficulty in learning. Head Start mandates health-related services for children such as speech screenings, hearing tests, dental exams, immunizations, and physicals.

Head Start classrooms participate in I'm Moving, I'm Learning, a project which adds physical movement to the child's day at school and improves healthy food choices at school and for life. The chart indicates the percentage of children enrolled with completed physical and dental exams.

PHYSICALS		DENTALS	
Head Start:	96%	Head Start:	94%
Early Head Start:	97%	Early Head Start:	94%
EHS Expansion:	99%	EHS Expansion:	90%
Pregnant Women:	73%		

# Nutrition



RCCDC provides carefully planned foods to help meet the children's daily nutritional needs serving a health breakfast, lunch and snack every day. Children are encouraged to make nutritious food choices and try foods new to them. A monthly menu plan is provided to families to help in planning and to share ideas for meals. Nutrition counseling is available to parents or guardians to assist with any concerns.

# Mental Health Services

Head Start supports the role of mental health and wellness in school and life success. Classroom activities are planned to help children learn to identify their feelings, to develop healthy relationships, manage daily stress, and solve problems. Mental health classroom activities provide children with social and emotional skills they will need throughout life. RCCDC staff provide materials and opportunities for each child to explore, experiment, create, question, and make sense of the world around them. Counseling is available for both children and families to cope with adverse and stressful events, as well as assist families during times of need or crisis.

# Parent Involvement Activities

Access to education, training, and support services is just as important for parents and other family members as it is for children. Over the past year, parents supported the program through involvement at the program level through the Policy Council, School Readiness Committee, the Nutrition Advisory Committee, and the Health Services Advisory Committee. In addition, parents support the individual centers by volunteering for classroom activities, home to school activities, male involvement activities, fundraising activities, and even substituting in positions as needed. Staff members meet with family members to address needs including vocational education, counseling, and parenting skills. Some of the activities include:

- Read for the Record
- Community Network Events
- Fall Festival
- Head Start Awareness Activities
- Cultural Awareness Activities
- Red Ribbon Week Activities
- Grandparents Day
- Festival of the Young Child
- Monthly Parent Committee Meetings
- Monthly Parent Workshops
- Literacy Festivals



# Funding & Budget

## Office of Head Start Federal Funding

	HEAD START	EARLY HEAD START	T & TA HEAD START	T & TA EARLY HEAD START	TOTAL BUDGET
Total Award Amount 2017-2018	\$11,086,931	\$3,527,016	\$117,392	\$77,550	\$14,808,889

## Non-Federal Funding

DONOR	AMOUNT	TYPE
United Way	\$75,000	

## Expenses

Operating Budget Category	Budget
Personnel	\$9,876,004
Fringe Benefits	\$1,613,895
Occupancy	\$1,169,189
Child Travel	\$131,390
Insurance—Commercial	\$264,175
Insurance—Workers' Comp	\$183,550
Workers' Comp Dividend	(\$150,652)
Supplies	\$448,858
Other Costs	\$153,598
Staff Travel	\$132,443
Child Services	\$149,050
Parent Services	\$47,104
T & TA	\$194,942
One Time Funds	\$444,691
<b>TOTAL</b>	<b>\$14,808,889</b>

## Audit Opinion

The final opinion from Poslethwaite & Neterville, A Professional Accounting Corporation states that Regina Coeli Child Development Center has complied, in all material respects, with the compliance requirements as listed by the uniform guidance that could have a direct and material effect on the major federal program for the year ended May 31, 2018.

**HEAD START PROVIDES  
80% OF THE OPERATING FUNDS**

Head Start and Early Head Start grants provide 80% of the operating funds. The Performance Standards require the grantee and community to generate the remaining 20% in nonfederal match.